

# Wickham Bishops Parish Council

## Parish Councillors:

I S F MacGregor (Chairman)  
Mrs A Mickelsen (Vice Chairman)  
H M Bass  
P J Bates  
Mrs R Johnson  
S J Nicholas  
Mrs R M Pink CBE  
B F Sayers  
I D Wardrop



## Parish Clerk:

Mrs L J Rowland  
Wickham Bishops Parish Council  
The Village Hall  
Church Road  
Wickham Bishops  
Essex  
CM8 3JZ

07542 190176

[info@wickhambishopsparishcouncil.org](mailto:info@wickhambishopsparishcouncil.org)

[www.wickhambishopsparishcouncil.org](http://www.wickhambishopsparishcouncil.org)

6<sup>th</sup> May 2015

## STATUTORY ANNUAL MEETING 2015

The Public and Press are invited, and all Councillors are summoned, to attend the forthcoming Statutory Annual Meeting of Wickham Bishops Parish Council.

The meeting will be held on **Tuesday 12<sup>th</sup> May 2015 at 7.00pm** in the Village Hall Boardroom, where the under-mentioned business is proposed to be transacted.

Liane J. Rowland, Clerk to the Council

AGENDA	
Of Annual Parish Council Meeting to be held on Tuesday 12 <sup>th</sup> May at 7.00pm in the Village Hall Boardroom	
Item	Subject
15/083	<b>Those Present and Apologies for Absence</b> To receive and accept apologies for absence
15/084	<b>Election of Chairman</b> To receive the Chairman's Declaration of Acceptance of Office
15/085	<b>Appointment of Vice-Chairman and Members to Committees</b> To receive the Councillors Declarations of Acceptance of Office and appoint committees
15/086	<b>Declaration of Interests and Compliance with the Ethical Framework</b> To receive from Councillors any Disclosable Pecuniary Interests, Other Pecuniary Interests, and Non-Pecuniary Interests relating to matters to be considered at the meeting
15/087	<b>Approval of Minutes</b> To approve the minutes of the Parish Council meeting held on 7 <sup>th</sup> April 2015 with amendment: <i>"15/079: ... from parishioners about the bus stop at Snows Corner, regarding the obstruction caused by buses, the lack of shelter in inclement weather and the muddy surface at the alighting point through the winter."</i>

<b>AGENDA</b> <b>Of Annual Parish Council Meeting to be held on Tuesday 12<sup>th</sup> May at 7.00pm in the Village Hall Boardroom</b>	
<b>15/088</b>	<b>Reports on Progress of Previous Minutes' Items</b> <ul style="list-style-type: none"> <li>- 15/016 Tiptree Road hedge to be trimmed after the nesting season. Item held over to July.</li> <li>- 15/016 The Public Rights of Way Inspector has recommended a LHP request to re-surface the Handley's Lane byway. LHP request to be raised.</li> <li>- 15/038 Blocked ditch in Kelvedon Road was cleared on schedule. Item can be closed.</li> </ul>
<b>15/089</b>	<b>Chairman's Report</b>
<b>15/090</b>	<b>Clerk's Report</b>
<b>15/091</b>	<b>Correspondence Requiring Decisions:</b> <ul style="list-style-type: none"> <li>- Request from the BHSA for additional fingerpost pointing to the Great Totham Road playing fields, to be added to the village signpost outside The Mitre</li> </ul>
<b>15/092</b>	<b>General Correspondence to Note:</b> <ul style="list-style-type: none"> <li>- Three letters of objection to the re-routings proposed to FP13</li> <li>- One further letter of objection to FUL/MAL/14/01192 Crabbs Farm</li> <li>- One further letter of objection to HOUSE/MAL/15/00169 Avon Cottage School Road</li> <li>- One further letter of objection to OUT/MAL/15/00267 Land East Of Malone Cottage</li> <li>- Possible request to provide a bench or similar to commemorate Mr. Les Turnbull</li> </ul>
<b>15/093</b>	<b>Policing &amp; Neighbourhood Watch</b> To note the date of future street meets, Maldon and other Community Engagement meetings: <ul style="list-style-type: none"> <li>- June 13<sup>th</sup> PCSO Victoria Hayden will attend the Councillor Surgery</li> </ul> To receive a report from the Neighbourhood Watch Co-ordinator
<b>15/094</b>	<b>Public Forum</b> A maximum of 15 minutes with no more than 3 minutes per person
<b>15/095</b>	<b>Planning Applications and Decisions</b> <i>Planning applications are circulated to all Councillors prior to the publishing of the agenda, for study ahead of discussion at the meeting. Planning documents are also available for everyone to view on Maldon District Council's website and at MDC's offices.</i> To decide the Council's response to applications and appeals received from Maldon District Council Applications: <ul style="list-style-type: none"> <li>- FUL/MAL/15/00315 Land south of 2 Kelvedon Road Wickham Bishops</li> <li>- OUT/MAL/15/00325 Land North Of Orchard Way Mope Lane Wickham Bishops</li> <li>- HOUSE/MAL/15/00313 Wickham Grove Langford Road Wickham Bishops</li> <li>- OUT/MAL/15/00267 Land East Of Malone Cottage Maypole Road Wickham Bishops</li> <li>- HOUSE/MAL/15/00215 31 Wellands Wickham Bishops</li> <li>- HOUSE/MAL/15/00435 8 Wellands Wickham Bishops</li> </ul> Appeals: <ul style="list-style-type: none"> <li>- None received</li> </ul> To note decisions made by Maldon District Council: <ul style="list-style-type: none"> <li>- HOUSE/MAL/15/00074 Parklands 83 Spring Lane Wickham Bishops – APPROVED</li> <li>- HOUSE/MAL/15/00162 41 Church Road Wickham Bishops – APPROVED</li> <li>- OUT/MAL/14/01257 Land Adjacent Shamrock Cottage Tiptree Road – REFUSED</li> </ul> To note appeal decisions made by the Planning Inspectorate: <ul style="list-style-type: none"> <li>- OUT/MAL/14/00692 Rear of Quinneys Back Lane Wickham Bishops – DISMISSED</li> </ul>

<b>AGENDA</b> <b>Of Annual Parish Council Meeting to be held on Tuesday 12<sup>th</sup> May at 7.00pm in the Village Hall Boardroom</b>	
<b>15/096</b>	<b>District Council Report</b> To receive a report from District Councillor Bass
<b>15/097</b>	<b>EALC Report</b> To receive a report from EALC representative Cllr Mrs Pink
<b>15/098</b>	<b>Finance</b> To note the balances and previously agreed list of payments To discuss and agree any further spending proposals: <ul style="list-style-type: none"> <li>- Annual report printing</li> <li>- Bench refurbishment</li> </ul> To note the report from the Internal Auditor To approve and sign the Annual Accounts for Financial Year 2014-2015. To approve and sign the Asset Register for Financial Year 2015-16.
<b>15/099</b>	<b>Monthly Councillor Surgeries</b> To receive a report on the 18 <sup>th</sup> April Surgery To note the date and confirm attendees of the next Surgeries: <ul style="list-style-type: none"> <li>- 23<sup>rd</sup> May</li> <li>- 13<sup>th</sup> June</li> </ul>
<b>15/100</b>	<b>Progress Reports from Committees and Councillors – No Decisions Required</b> To receive updates on Amenities, BHSA, Crime Reduction, Emergency Planning, Environment & Street Cleaning, Highways, Public Rights of Way, Traffic Calming & Speedwatch, Transport, Website and Publicity.
<b>15/101</b>	<b>General Village News</b>
<b>15/102</b>	<b>Dates of Next Meetings</b> Tuesday 12 <sup>th</sup> May 2015 Annual Parish Assembly at 8.45pm Friday 22 <sup>nd</sup> May 2015 Planning Committee Meeting at 11.30am Tuesday 2 <sup>nd</sup> June 2015 Full Council Meeting at 7.30pm
<b>15/103</b>	<b>Close of Meeting</b> Items for June agenda: <ul style="list-style-type: none"> <li>- Vulnerable Persons' Register</li> <li>- Approval of Risk Assessment</li> <li>- Village picnic planning and VE/VJ Day theme</li> <li>- Further agenda items for consideration to the Chairman and Clerk by Friday 22<sup>nd</sup> May</li> </ul> Items for future agendas: <ul style="list-style-type: none"> <li>- Neighbourhood Plan</li> <li>- Opportunity to adopt the red telephone box from BT</li> </ul>

Notice is hereby given that, should there be plans to discuss, a Planning Meeting will be heard on **Friday 22<sup>nd</sup> May 2015** at 11.30am in the Village Hall Boardroom. Members of the public are welcome to attend.

**Please Note** any plans to be discussed will be listed on the Parish Council noticeboard (outside One Stop) prior to the meeting.